IMPREST ACCOUNT

In order to facilitate refunds and minor purchases, the treasurer shall establish a small account. This account shall be known as the "Imprest Account," and expenditures against this account must be carefully itemized by the Superintendent or his designee and reported monthly to the Board of Education.

Adopted: September 25, 1978

Adopted: November 9, 1987

Revised: March 15, 2004