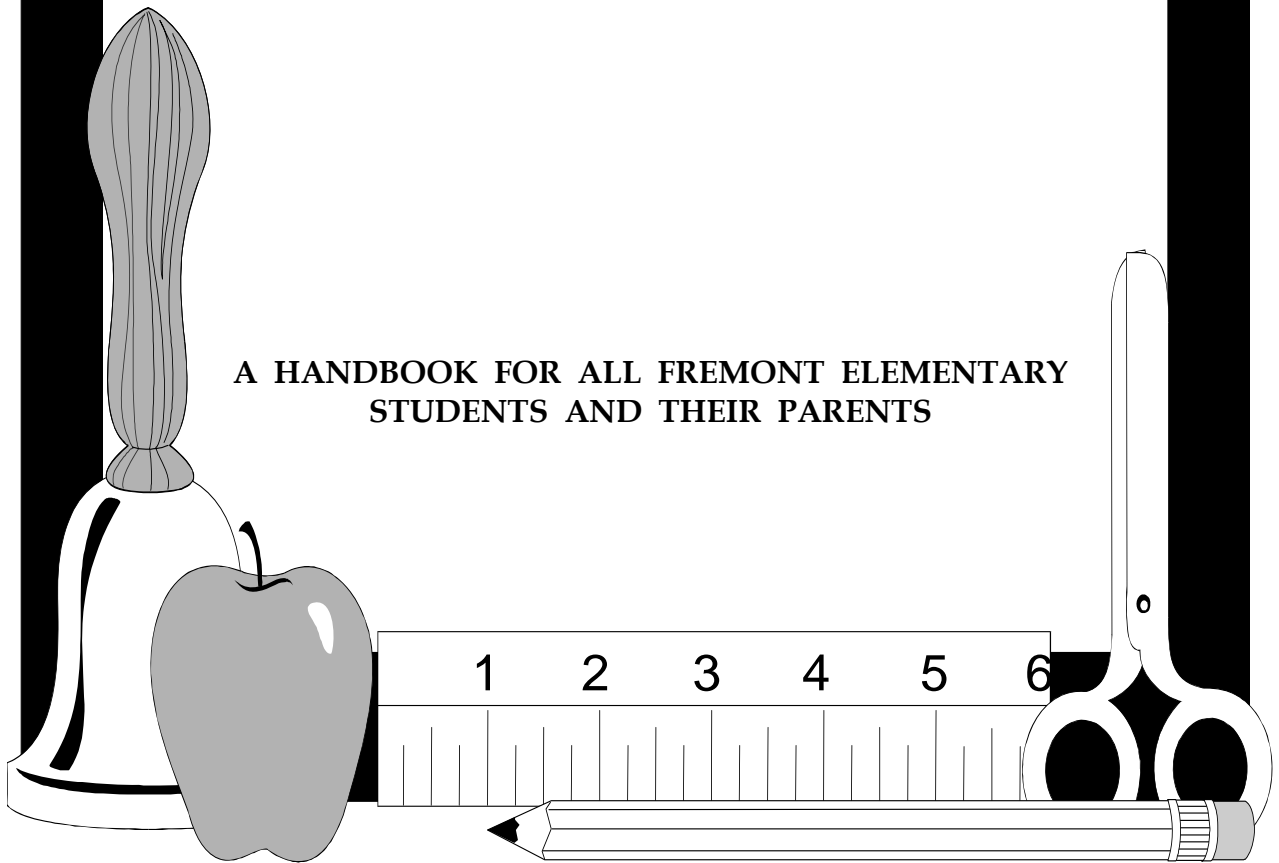


FREMONT PUBLIC SCHOOLS

ELEMENTARY HANDBOOK

**2010-2011
SCHOOL YEAR**

**A HANDBOOK FOR ALL FREMONT ELEMENTARY
STUDENTS AND THEIR PARENTS**



Mission Statement:

The mission of Fremont Public Schools is to produce creative, adaptable, productive citizens committed to life-long learning.



INTRODUCTION -- DIRECTORY -- OFFICE HOURS

The material in this handbook has been prepared to provide parents with information about Fremont's elementary schools. For this reason, we have had to limit the contents to a discussion of policies and procedures that are common to all buildings and the students within the district. There are some policies and procedures that are followed in some of the buildings that are unique to that setting and also some that are followed in most, but not all schools. Parents are encouraged to contact their own neighborhood school for answers to specific questions about material not covered in this handbook.

It is our hope that each student will have a most productive and pleasant school experience. A close working relationship between the home and the school can do much to develop proper attitudes that will ensure each student's happiness and success in school.

If you have any questions or concerns regarding school, you may contact the school by mail or telephone.

School	Address	Telephone
Bell Field School	1240 E. 11 th	727-3178
Clarmar School	1865 E. 19 th	727-3175
Davenport School	940 Michael	727-3173
Grant School	226 N. Grant	727-3171
Howard School	240 N. Howard	727-3169
Linden School	1205 N. "L"	727-3150
Milliken Park School	2950 Dale	727-3160
Platteville School	1102 County Rd W	721-1143
Washington School	515 S. Broad	727-3164
Superintendent	130 E. 9 th	727-3000
Executive Director of Human Resources & Administrative Operations	130 E. 9 th	727-3020
Executive Director of Student Services	130 E. 9 th	727-3024
Board of Education	130 E. 9 th	727-3000

Principals are available on a varied schedule during June and July. Please call the school if there is a need to contact an individual principal during this time. You may also call the Main Street Education and Administration Center (727-3020) if you are unable to reach the principal at the building. Offices open on a regular daily schedule three weeks before the first day of school. Offices are open from 7:30 a.m. to 4:00 p.m., Monday through Friday.

ACTIVITIES

Upper grade students may have an opportunity to be a member of the city wide elementary select band, select orchestra and/or select chorus. Feel free to visit with your child's teacher about these various programs.

Attendance at High School Activities

Activity tickets are available for purchase at each school office. These tickets allow entrance into High School athletic events. Detailed information regarding the purchase of these tickets will come from your home school.

ATTENDANCE

SCHOOL HOURS

Grades K-5

8:00 a.m. – 3:00 p.m.

ARRIVAL AT SCHOOL

Teachers report to school by 7:45 a.m. Students are asked to arrive no earlier than 7:50 a.m. Students are to go directly home or to day care upon dismissal. Arrival and departure times for bus students may differ. School offices will inform parents about individual school arrival and dismissal procedures. Students participating in the breakfast program at Bell Field, Grant, Linden, Milliken Park and Washington Schools should arrive at 7:30 a.m.

ABSENCE

Prompt and regular attendance in school is extremely important for each child's educational progress.

Students are counted one-half day absent if they miss more than two hours in any half day session.

A telephone call to school prior to the absence is requested. Please call before 8:20 a.m. If the school has not been notified by 8:20 a.m., the school secretary will call for information about an absence. A call is made because of our concern for each child's health, safety and well-being.

Regular attendance is extremely important to each child's educational progress. If a child is absent because of family commitments, please inform the school of the reasons for this absence. Advance plans should be made with the child's teacher for make-up work.

The Board of Education recognizes that regular school attendance is not only necessary for satisfactory academic achievement, but is also required by the State of Nebraska for those students who have not reached their sixteenth birthday. In order to insure that both student and parent comply with the

mandatory school attendance laws, the Board of Education authorizes the Superintendent of Schools to appoint an attendance officer for the Fremont Public Schools. The Board authorizes the attendance officer to enforce, under the direction of the Superintendent, the provisions or applicable parts thereof, of the Nebraska State Statutes.

According to Nebraska State Statute, children under the age of 18 should be in attendance each day that school is in session, unless otherwise excused by school authorities. Each school in the district shall maintain a record of student absences, regardless of the reason. Parents are required to contact the school in the event of their child's absences. If contact is not made, then the absence will be considered unexcused until such time that verification from a parent or physician is received.

According to Revised State Statute, any student who misses school more than **5 days** in a **quarter** or **10 days** in a **semester, excused or unexcused**, or the hourly equivalent, shall be considered excessively absent. Fremont Board Policy requires that when a student misses school more than **5 days** in a **quarter** or **10 days** in a **semester** or the hourly equivalent, **the school officials** shall notify the parents/guardians of their concern for attendance.

If the child is absent more than 20 days per year or the hourly equivalent, the attendance officer shall file a report with the county attorney of the county in which the person violating the compulsory attendance laws resides.

TARDIES

Students are tardy if they arrive at school after 8:00 in the morning. They can also be counted tardy if they return from lunch after their assigned lunch period has ended. Students are not tardy if they arrive late to school because of a dentist or doctor's appointment. Time missed due to tardiness is cumulative and viewed in the same manner as an absence.

AUTOMATED EXTERNAL DEFIBRILLATORS

Fremont Public Schools and the Fremont Public School Foundation have partnered to provide each building with AEDs (Automated External Defibrillators). These AEDs provide medical intervention in the event of cardiac arrest. Designated staff, certified in CPR/AED, or others may utilize an AED should the need arise.

The use of AEDs is to be in accordance with Health and Human Services AED Protocol.

BUSING

The Fremont Public Schools will provide transportation for all students who reside within school district boundaries and whose home is located four (4) or more miles from the school attended. This procedure is in compliance with State Statute. Students who request a transfer to another school will not be eligible for bus service. Student bus privileges may be suspended or revoked, dependent upon bus behavior.

CIVILITY PLEDGE/MUTUAL RESPECT

School staff will treat students, parents and other members of the public with respect and will expect the same in return. We encourage positive interactions and discourage violent, hostile, aggressive or profane communications of any kind. "Uncivil behavior" will not be tolerated by any staff member or the public. "Uncivil behavior" is any behavior or language that is coercive, intimidating, violent or harassing that is directed toward employees, students, parents, patrons, visitors or other members of the public. Examples of this behavior include, but are not limited to, the use of profanity; personally insulting remarks; attacks on a person's race, gender, nationality, religion, disability condition or any other personal characteristic; or behavior that is out of control. This behavior may occur during telephone conversations, voice mail, correspondence, personal conversations or e-mails. If any member of the public uses obscenities or speaks in a loud, insulting or demeaning manner in school or at a school activity, the administrator or other designated employee will calmly and politely ask the speaker to communicate with civility and respect.

COMPLAINTS BY THE PUBLIC

Constructive criticism of the school or its employees (including federal programs) is welcome when it is motivated by a sincere desire to improve the quality of the educational program to equip the schools more effectively for the tasks they are designed to perform. Complaints and communications shall be initiated in the following manner: discuss the matter with the teacher. If the problem is not resolved an appeal may be extended to the Principal. If the problem is not resolved at this level, an appeal may be extended to the Superintendent (may be asked for in writing). The next level of appeal is the Board of Education, through the President in writing (no anonymous correspondence may be considered officially by the Board).

CONTINUOUS LEARNING CALENDAR

Grant and Washington Elementary Schools have adopted the Continuous Learning Calendar for the 2010-2011 school year. For details or information, contact the school offices: Grant – 727-3171; Washington – 727-3164.

COUNSELING SERVICES

Common questions asked about the elementary guidance program are:

1. What does the elementary guidance counselor do?
 - helps students
 - helps parents
 - assists teachers
2. How does the counselor provide services?
 - individual counseling
 - small group counseling
 - classroom activities
 - consultation with parents
 - consultation with teachers
3. How does a child receive counseling services?
 - The child may request counseling or may be referred by parents or teachers.
4. What if a child is referred for counseling?
 - Counseling is a voluntary service. No child is required to talk to the counselor.
5. How do I find out more about the counseling program?
 - Call your building principal or call to set up a time to meet with the counselor.

DISCRIMINATION - COMPLIANCE WITH STATE AND FEDERAL LAW PROHIBITING DISCRIMINATION

It is the policy of the Board of Education of District No. 1, Dodge County, hereinafter referred to as "District," to not discriminate on the basis of race, color, national origin, religion, sex, marital status, age, or disability in admission or access to, or treatment of employment in, its programs or activities.

It is the intent of the District to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations, and operations. Complaint and/or grievance procedures have been established for anyone who feels discrimination has been shown by the District. Refer to policies 44E.3, 44E.3a, or 52B.8a for specific complaint and/or grievance procedures.

Inquiries regarding grievance procedures or the application of these policies of nondiscrimination can be obtained by contacting the individuals listed below as designated coordinator(s) for Title VI, Title VII, Title IX, and Section 504:

Title VI (Prohibits discrimination based on race, color, or national origin in programs receiving grants or other financial assistance from the federal

government): Contact the Executive Director of Human Resources and Administrative Operations, 130 E. 9th, Fremont, NE 68025 (402-727-3008).

Title VII (Prohibits discrimination based on race, color, national origin, religion, sex, marital status, age, or disability with regard to employment): Contact the Executive Director of Human Resources and Administrative Operations, 130 E. 9th, Fremont, NE 68025 (402-727-3008).

Title IX (Prohibits discrimination based on sex): Contact the Executive Director of Human Resources and Administrative Operations, 130 E. 9th, Fremont, NE 68025 (402-727-3008).

Section 504 (Prohibits discrimination based on disability): Contact the Executive Director of Student Services, 130 E. 9th, Fremont, NE 68025 (402-727-3024).

It is the responsibility of the Title IX Coordinator to investigate any gender equity complaints and to otherwise be responsible for ongoing compliance by the Fremont Public School District with gender equity laws.

Any person who believes that any actions, programs or activities of the school district or its personnel are or may be in violation of gender equity laws (Title IX) may submit a grievance directly to the Title IX Coordinator or to the Middle School or Senior High School Title IX Liaison who will forward the grievance to the Title IX Coordinator. Any grievance shall be in writing and contain sufficient information to enable the Title IX Coordinator to effectively investigate the grievance. The Title IX Coordinator shall investigate the grievance and respond in writing to the grievance within two weeks after receiving the grievance. If the grievant is not satisfied with the disposition of the grievance by the Title IX Coordinator, he or she may appeal in writing to the Superintendent of Schools within one week after receiving the written disposition of the grievance by the Title IX Coordinator. The Superintendent of Schools shall respond to the grievance appeal within two weeks after receiving the appeal.

If the grievant is not satisfied with the disposition of the grievance appeal by the Superintendent of Schools, he or she may appeal in writing to the Board of Education within one week after receiving the disposition of the grievance appeal by the Superintendent of Schools. The grievance appeal will be scheduled for the next meeting of the Board of Education.

Neither the Fremont Public School District nor any of its personnel shall retaliate against any person for submitting a grievance.

EMERGENCY PREPAREDNESS

The Fremont Board of Education grants discretionary authority to administrators to determine procedures in the event of an emergency.

- Each school has an emergency plan to deal with crises.
- Monthly fire drills are held.
- Regular tornado drills are held during the peak tornado season.
- Each school is prepared to cooperate fully with community civil defense procedures.

FACILITY SURVEILLANCE

The Fremont Public Schools Board of Education authorizes the use of video cameras on district property and within district facilities to assist in the protection of the health, welfare and safety of all staff, students and visitors to district property, and to safeguard district facilities and equipment. The Superintendent of Schools or his/her designee may use video cameras in locations as deemed appropriate. The district shall notify staff and students through student/parent and staff handbooks that video surveillance may occur on district property, within its facilities, and within transportation equipment. Students or staff in violation of Board policies, administrative regulations, building rules or law shall be subject to appropriate disciplinary action. Individuals may be referred to law enforcement agencies if the administration deems it appropriate to do so. Video recordings may become a part of a student's educational record or a staff member's personnel record. The district shall comply with all applicable state and federal laws related to record maintenance and retention.

FIELD TRIPS

A variety of field trips, available at the discretion of each classroom teacher, are appropriate for students in kindergarten through grade five. The field trips are centered around various academic disciplines, such as science or social studies, and correlate with units and chapters taught in those various areas.

HEALTH

School nurses are on call to the schools. The location of their offices and school assignments are as follows:

Linden School, 1205 North "L" Street

Telephone – 727-3152

Bell Field, Davenport, Linden, Milliken Park, Platteville

Washington School, 515 South Broad

Telephone – 727-3038

Clarmar, Grant, Howard, Washington

Main Street Education and Administration Center, 130 East 9th Street

Telephone – 727-3055

Special Education

IMMUNIZATIONS

Each board of education and the governing authority of each school in this state shall require each student to be protected against measles, mumps, rubella, hepatitis B, poliomyelitis, diphtheria, pertussis, varicella and tetanus by immunization before enrollment. Any student not in compliance shall not be permitted to continue in school until he or she shall so comply.

PHYSICAL EXAMINATIONS AND VISUAL EVALUATIONS

Evidence of a physical examination and visual evaluation by a qualified physician within six months prior to the entrance of a child into the beginner grade is required by state law. In the case of a transfer from out-of-state to any other grade of the local school, a physical and visual evaluation is also required. No physical examination or visual evaluation shall be required of any child whose parent or guardian shall object thereto in writing.

BIRTH CERTIFICATES

State law requires that upon enrollment of a student for the first time in the Fremont School District, the school of enrollment shall notify in writing the person enrolling the student that within thirty (30) days he/she must provide one of the following:

1. A certified copy of the student's birth certificate that will become part of the student's permanent school records, or
2. Other reliable proof (i.e., hospital verification, court document) of the student's identity and age accompanied by an affidavit explaining the inability to produce a certified copy of the birth certificate.

INJURIES OR EMERGENCIES

1. Scrapes and superficial injuries are attended to by school personnel. If the injury requires further medical attention, the school nurse and the parents will be contacted.

2. If a student becomes ill, or is injured while at school and needs to be sent home, school personnel will contact the parent or the person designated by the parent before dismissing the student.
3. It is imperative that the school has a current emergency telephone number on file.

MEDICATION POLICY

If your child must have medicine at school, we ask that you do the following:

1. Fill out a permission slip, available at school, allowing school personnel to give the medication.
2. Send the medicine in the container from the drug store so that it is properly labeled for the child. The medicine container must be labeled with the child's name, the name of the medicine, the dose to be given, the time to be given and the doctor's name.
3. Include any special instructions or information concerning any side effects the medicine might cause.
4. Qualified students may be allowed to carry an asthma inhaler with proper permission.

HEAD LICE PROCEDURES

1. All cases of head lice or suspected head lice will be reported to the school nurse.
2. Children who are found to be infected with live head lice will be excluded from school, and parents or guardians will be notified. Treatment information will be shared with parents by the nurse.
3. Before infected children can return to school, parents must provide the school nurse with evidence that they have received treatment. Children must also be inspected for head lice upon their return to school and must be free of live lice in order to be allowed to return to school.
4. A child who is found to be infected with live head lice three times within a school year will be required to be nit-free before they can return to school.
5. A letter will be sent to all parents at the beginning of the school year and again at the end of first semester informing them of our policy on head lice and providing them with precautionary procedures.
6. When a student is identified with head lice, all children in the classroom will be examined for head lice. Siblings and other close personal contacts in different classes will also be examined for head lice.

RE-ENTRY POLICY AFTER ABSENCE DUE TO ILLNESS

1. You should not send a child with a rash, sore throat, cold or any contagious illness. When a child is absent for any reason, please call the school.
2. A doctor's permit or school nurse's permit will be required for admittance after communicable diseases, such as chicken pox. To obtain a school nurse's

permit, please call the nurse assigned to your school and make an appointment to have your child checked prior to his/her return to school. This check does not have to take place at your home school. School nurse phone numbers can be found on page 6.

3. Doctor's permit is required:
 - a. if your child is not to participate in physical education.
 - b. for an extended excuse from recess.

If you have any doubt as to whether your child is ready to return, please call the school office. The school is intensely interested in the health of each child and every precaution is taken to make it possible for your child to continue building good health habits.

HEALTH, WELLNESS AND PHYSICAL EDUCATION

Health, wellness and physical education activities are a vital part of a student's total education. During the year students will be exposed to many different activities and challenges. These may be written or physical in nature.

Safety and health are a priority for our students and teachers. A doctor's permit is required if your child is not to participate in physical education. All students, K-5, are required to wear tennis shoes (no platform tennis shoes) for physical education classes. K-5 students need appropriate clothing for activity--dresses are not appropriate.

Students will be graded every quarter in the following areas: participation, behavior, skills and fitness. Individual progress reports will be sent home for students in grades one through five. If you have any questions please feel free to contact your child's physical education teacher at their school.

HOMELESS STUDENTS

Homeless students in the Fremont Public Schools are entitled to all the programs and processes in place for every child. For assistance with issues of access to programs or processes contact Angie Halstead, Homeless Liaison, 727-3014.

INSURANCE

A group plan of student insurance is available on a voluntary basis to every student registered in the district in grades kindergarten through twelve.

INTERNET SAFETY POLICY

Students are expected to use computers and the Internet as an educational resource. The Fremont Public School Board has adopted the following procedures and guidelines to ensure appropriate use of the Internet at Fremont Public Schools. The Internet Safety Policy was developed to comply with requirements for E-rate funding.

Introduction

It is the policy of Fremont Public Schools to: (a) prevent user access over the computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures, and filters shall be used to block or filter Internet or other forms of electronic communications and the access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene, child pornography, or any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Fremont Public Schools' online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking," and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Supervision and Monitoring

It shall be the responsibility of all members of the Fremont Public Schools' staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet Protection Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Director of Technology or designated representative.

Adoption

The Board of Education of Fremont Public Schools adopted this Internet Safety Policy at a public meeting, following public notice, on October 17, 2005.

CIPA definitions of terms:

TECHNOLOGY PROTECTION MEASURE. The term “technology protection measure” means a specific technology that blocks or filters Internet access to visual depictions that are:

1. **OBSCENE**, as that term is defined in section 1460 of title 18, United States Code;
2. **CHILD PORNOGRAPHY**, as that term is defined in section 2256 of title 18, Unites States code; or
3. **HARMFUL TO MINORS.** The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
 - Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
 - Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
4. **SEXUAL ACT; SEXUAL CONTACT.** The terms “sexual act” and “sexual contact” have the meanings given such terms in section 2246 of title 18, United States Code.

NO CHILD LEFT BEHIND ACT

The No Child Left Behind Act of 2001 gives parents the right to get information about the professional qualifications of their child’s classroom teachers. Upon request, Fremont Public Schools will give parents the following information about their child’s classroom teacher: 1) Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction. 2) Whether the teacher is teaching under an emergency or provisional teaching certificate. 3) The baccalaureate degree major of the teacher. You may also get information about other graduate certification or degrees held by the teacher, and the field of discipline of the certification or degree. We will also, upon request, tell parents whether their child is being provided services by a paraprofessional, and if so, the qualifications of the paraprofessional. The request for information should be made to an administrator in your child’s building. The information will be provided to you in a timely

manner. Finally, Fremont Public Schools will give timely notice to you if your child has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet the requirements of the Act.

NOTICE OF PARENTAL RIGHTS

The Family Education Rights and Privacy Act affords parents and guardians certain rights with respect to their students' education records. These rights include the right to inspect and review the student's education records within 45 days of the day the school receives a request for access; and the right to request the amendment of the student's education records that the you believe to be inaccurate.

If you believe one of your students' records is inaccurate, you should write the school principal, clearly identify the part of the record you want changes and specify why it is inaccurate. If the school decides not to amend the record as requested, it will notify you of the decision and advise you of your right to a hearing regarding the request for amendment.

The district may forward education records requested by other schools in which the student seeks or intends to enroll without consent of either the student or the parent.

The Family Educational Rights and Privacy Act and the Nebraska Public Records Law authorize school districts to make "directory information" available for review at the request of non-school individuals. These laws also give parents and guardians a voice in the decision-making process regarding the disclosure of directory information regarding their children.

Directory information is information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if it were disclosed. For example, an athletic program which lists the names of team members and their heights and/or weights and an academic program which lists the names of students receiving academic awards both contain directory information. So do other school district publications and the district's web site. Directory information includes the following information about a student:

- | | |
|---|--|
| Name and grade | |
| Telephone number (if otherwise publicly listed) | |
| Dates of attendance | Participation in activities and sports |
| The image or likeness of the student in pictures, videotape, film or other medium | Degrees and awards received |
| Major field of study | Weight and height of members of athletic teams |
| Certain class work which may be published onto the Internet | Most recent previous school attended |

By federal and state law, schools may release directory information unless a student's parents or guardians file a written objection. You have two options.

If you *DO NOT OBJECT* to the disclosure of directory information about your student, you do not need to do anything.

If you *OBJECT* to the disclosure of any directory information about your student, such notice must be given in writing no later than September 24, 2010. Parents may provide notice by returning the signed Parental Permission Form (Form B).

Internal Use of Information. Whatever choice you make, the school district will be able to use this directory information for internal school purposes and to share it with other education institutions in accordance with law.

Transfer of Records Upon Student Enrollment. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. The school is not obligated to inform you when it makes a disclosure under this provision.

Response Date. The school may provide directory information regarding your child(ren) to non-school individuals who request it unless such notice is given in writing no later than September 24, 2010.

PARENT-TEACHER ASSOCIATION (PTA)

Parents are encouraged to belong to their school's Parent-Teacher Association.

Memberships are sold during the first PTA meeting and are also available throughout the year. By becoming involved in PTA, you will have an active part in your child's education.

PARTIES AND TREATS

Valentine's Day is the only time students have a classroom party and treats.

Birthday treating is not permitted. Students may receive a "treat" as part of an educational experience. This treating will be at the discretion of the principal. Invitations to birthday parties may be distributed on school property only if every student in the classroom receives an invitation.

PERSONAL APPEARANCE

Personal hygiene and good grooming are the responsibilities of students and their parents. It is also important to be neatly and appropriately dressed for school and school activities. The school will operate following these guidelines:

1. No clothing with alcohol or tobacco advertising or suggestive/offensive pictures or slogans is allowed.

2. Clothing which is so **unusual** or **revealing** that it **creates a problem** will not be allowed.
3. Students shall be permitted to wear body piercing jewelry while at school or while participating in a school function, **so long as it does not become a distraction or disruption to the educational process or learning environment.**
4. Tattoos that advertise drugs, alcohol, tobacco, gang or cult affiliations and/or anything with a sexual connotation are inappropriate for students, employees and others associated with the school.
5. Clothing, hair or grooming practices (e.g., spaghetti straps, midriff tops, short shorts, low rider pants and colored hair) **which distract or interfere with school purposes or call undue attention to a student** will be dealt with by the office.

6. Head coverings/headgear (caps, hats, sweatbands, bandanas) are not to be worn in the school building during the students' school day.
7. Parents will be contacted when necessary.

PETS AT SCHOOL

Due to many students having allergies, teachers and students should refrain from bringing pets to school. Instead, they may choose to share a picture or video of their pet. The only exception would be a pet from a zoo for an educational experience.

PLAYGROUND SUPERVISION

Supervision is provided for the safety of children using the playground during school hours. Playground supervision is not provided before or after school. Students should not arrive before 7:50 a.m. Students are to go directly home or to day care upon dismissal from school.

PROGRESS REPORTS

One part of reporting to parents includes progress reports which are issued on a quarterly basis. The reports are designed to reflect a portion of the curriculum that is taught.

An explanation of the grading system used in the Fremont Public Schools is as follows:

A Superior	100%-93%	D Below Average	77%-70%
B Above Average	92%-86%	F Failing	Below 70%
C Average	85%-78%		

Personal, Social/Work Habits and Non-graded subjects use the following scale:

- O Outstanding
- S Satisfactory
- N Needs Improvement

Parent-teacher conferences will be held twice during the school year. Additional conferences may be arranged by calling the school.

PROMOTION - RETENTION

When promotion or retention of a student is considered, the teacher shall contact the principal regarding the matter. The principal will form a Student Assistance Team (SAT) and follow procedures as directed on the SAT form. In addition to the building administrator and involved teachers, the SAT team may include the Executive Director of Student Services, counselor, speech language pathologist, nurse, psychologist, etc., depending on staff directly involved with the student. Parents will be notified of a child's involvement in the SAT process. The SAT team will meet no later than the end of the fourth week following the close of the first semester. Readers may refer to the Student Services -- Student Assistance Team section for additional explanation.

The meeting will be for the purpose of identifying the characteristics which may contribute to the causes for possible retention of the student. Characteristics that may be considered include, but are not limited to:

- younger chronologically than peer group
- delayed physical development
- inadequate performance
- delayed emotional and social development
- ineffective work habits
- poor attendance
- inadequate motivation
- previous retention
- family trauma
- chronic illness or disabling injury

The child's performance and efforts will be reviewed. From the discussion, a student intervention plan will be designed with objectives to assist the student in improving his/her performance and parent support for the objectives will be sought. If the primary contributor to the difficulty seems to be poor attendance, the Attendance Policy (51A.11) will be administered consistent with policy and the home-school liaison will become involved.

If it is determined that the student has not reached an acceptable level of performance in relationship to his/her capabilities and expected grade level achievement, SAT recommendations will be implemented with parental input.

The decision for retaining a student will be based upon data identified in the SAT document and will include information such as observation of performance, records of student's achievement, standardized test data, attendance data and the views of personnel involved in the child's review. If a student is promoted on the basis that he/she may not likely improve the skills as a result of retention, such determination shall be noted in the SAT document in the student record. Meetings or attempted meetings with parents will be held or documented. The final decision shall be made by the building principal and reported to the Superintendent. Parents may appeal the decision to the Superintendent of Schools.

Although retention most likely will occur in the early grades, it may occur at any grade level. Grade placement at the secondary level is based on credits earned. The student's assigned counselor can answer specific questions at the secondary level.

The SAT will continue to follow identified students. Throughout the SAT process students may be provided special assistance through Title I and/or special education programs when requirements for entry to such programs have been met.

Students enrolling after the beginning of the school year shall be considered for promotion, acceleration, or retention on an individual basis when the established time sequence cannot be applied.

Criteria for Determining Student Retention:

1. Students who have missed 21 or more days of school shall be considered for retention.
2. Students who have missed 21 or more days during the school year **and** who have received failing grades at the end of the first semester in two of the basic skills areas mathematics and language arts (reading, writing, speaking, and listening), **and** are failing in these basic skill areas at the end of the year, **will** be retained.
3. Students who have received failing grades for the first semester in language arts and mathematics, and/or are failing in both areas at the end of the year, may be considered for retention.
4. Students who approach the cutoff levels referenced in item three, and who have failed first semester language arts and math and are failing in one of the two areas at the end of the year, will be considered for promotion with continued involvement

of the SAT. The SAT will reconvene and make a recommendation within the first six weeks of school.

5. The Principal may approve exceptions to these regulations after discussion with the Superintendent of Schools.
6. Decisions relative to retention for special education students will be based on recommendations of the multidisciplinary/I.E.P. team serving that student. The final decision will rest with the Executive Director of Student Services.

Students who are retained may be placed in a different school for the following year at the discretion of the building principal after discussion with the Superintendent of Schools.

READING RECOVERY®

The Fremont Public School District is developing a training site for Reading Recovery® teachers. Reading Recovery® is a short-term, early intervention program for young readers who are experiencing difficulty in their first year of reading instruction. It is designed to serve the highest needs reader in a first grade classroom. Each elementary site has reading teacher time to provide daily service to these children. Students are identified for the program through an assessment process. Parents will be notified if their child qualifies for this service. Reading Recovery® supports elementary reading instruction in the classroom and also creates a professional support system for reading teachers.

REIMBURSEMENT FOR OPTION ENROLLMENT TRANSPORTATION

SS79-241. TRANSPORTATION; REIMBURSEMENT. (2) Parents or guardians of option students who qualify for free lunches shall be eligible for transportation reimbursement as described in section 79-611, except that they shall be reimbursed at the rate of one hundred forty-two and one-half percent of the mandatory established mileage rate proved in section 81-1176 for each mile actually and necessarily traveled on each day of attendance by which the distance traveled one way from the residence of such student to the school house exceeds three miles. Reimbursement shall be only for the actual miles traveled one way beyond the normal transportation route. Reimbursement shall be made on or before June 30 for expenses incurred during the current school year.

For more information, please contact:

Fremont Public Schools
Attn: Shirley Lueth, Treasurer
130 E. 9th Street
Fremont, NE 68025

SAFETY/SECURITY

SAFETY

Students should be encouraged to:

1. get in and out of cars on the curb side adjacent to the school.
2. walk or ride their bicycles the safest route to and from the school using designated school crossings or crossing the street only at street corners.
3. look to be sure the way is clear before crossing the street.
4. obey and observe traffic lights and traffic rules.
5. stay on the sidewalks, avoiding lawns, vacant lots, gutters, flower beds, alleys and private drives.
6. walk on the left side of the street if there are no sidewalks.
7. refuse all gifts, invitations or rides from strangers.
8. avoid littering.
9. avoid loitering in or near business places.
10. go directly home from school.
11. park bicycles in designated area.

SECURITY

School doors, except the front main entrance doors, shall be locked during school hours. All school staff members are to wear personalized identification badges. Visitors and volunteers are to report to the school office immediately upon entering school. A temporary identification badge will be issued.

SCHOOL CLOSING

We plan to have school each day. Power failure, a heating equipment breakdown or extreme weather may cause the closing of a school or the entire school system. You have the right to pick up your child at any time that you feel that conditions warrant the child leaving school.

The decision to close school due to severe weather is made prior to 6:15 a.m. Unless you hear an announcement over the following website, radio and television stations that schools are closed, you know school will be open.

WEBSITE: www.fpsweb.org

RADIO:		TELEVISION:	
KFAB	1110 AM	KMTV	Channel 3
KHUB	1340 AM	WOWT	Channel 6
KHUB	105.5 FM	KETV	Channel 7
		TIME WARNER CABLE	Channel 8
		KPTM	Channel 42

To receive current school closing information, call 727-3188, voice mailbox number 5657.

If you, as a parent, feel that severe weather conditions threaten your child's safety and schools remain open, you may wish to keep your child at home. The absence of children in inclement weather will be considered the same as any absence for legitimate causes, providing proper parental notice is given to the school.

Parents can receive important notices and announcements (closings, early dismissals and emergency information) about Fremont Public Schools directly on their wireless phone, PDA, pager or email. To register, visit www.fpsweb.org and click on "School Beacon".

SCHOOL LUNCH

Our district operates a computerized meal account system. Each student has an account that can be accessed through a Personal Identification Number (PIN) provided to them. Deposits for the account can be given to teachers at any time. Students will be reminded when their lunch money account is nearly depleted. They may charge one day on the automatic system. Special arrangements must be made to extend this "one-day rule". Parents can obtain account information and a balance at any time by calling the Food Service Accounting Office at 727-3111.

At no time may a student have fast food (hamburgers, pizza, etc.) delivered to school by a restaurant or parent. Students bringing sack lunches are requested to bring only enough food for their personal consumption. Parents or visitors who wish to have lunch with a student must make prior arrangements with an administrator.

SCHOOL PICTURES

The opportunity for students in grades kindergarten through fifth to have their pictures taken is available in all of the elementary schools. Regular pictures with more formal poses are taken early in the fall. The fall pictures are used for school records. Pictures with a more casual pose are offered in the spring, usually March or April. Information on the various packets available for purchase is sent home with each individual child.

SEARCH AND SEIZURE

Administrators, teachers, and other supervisory personnel may hold students responsible regarding the student's own conduct and/or the contents school lockers, desks assigned to the student and/or vehicles driven to school by the student.

In order to maintain orderly and reasonable school operations and student discipline, students have no claim to the right not to allow a search of school lockers, desks, or student owned vehicles if the search is based on a **reasonable suspicion** that the desk, locker, or vehicles or similar object or container holds material or substances prohibited by the school or local, state or federal law.

For provisions pertaining to student questioning by law enforcement officials or other lawful authorities, see 52B.1.

Students have full responsibility for the security of their lockers and their vehicles parked on school property and shall make certain they are locked and that the keys and combination are not given to others. Students shall not place, keep, or maintain any article or material in lockers or vehicles parked on school property that is forbidden by law and/or District Policy.

Lockers and vehicles parked on school property may be searched by school officials if there is reasonable cause to believe they contain articles or materials prohibited by law and/or District Policy. Students shall be responsible for any prohibited items found in their lockers or vehicles parked on school property.

If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses, the District shall contact the student's parents. If the parents also refuse to permit the vehicle to be searched, the District may contact local law enforcement officials and turn the matter over to them.

The District may in conjunction with law enforcement agencies use specially trained dogs to sniff out and alert to the current presence of concealed prohibited items, illicit substances and alcohol. This program is implemented in response to drug and alcohol use concerns by the District and to maintain a safe school environment conducive to education.

Visits to schools shall be unannounced. The dogs shall be used to sniff the air in vacant classrooms, in vacant common areas, around student lockers, and around vehicles parked on school property. The dogs shall not be used with students. If a dog alerts to a locker, a vehicle, or an item in a classroom, it may be searched by school officials. Searches of vehicles shall be conducted as described above.

Students shall be informed of the District's policy on searches as outlined above at the beginning of the school year and shall be specifically notified that:

1. Lockers may be sniffed by trained dogs at any time.
2. Vehicles parked on school property may be sniffed by trained dogs at any time.
3. Classrooms and other common areas may be sniffed by trained dogs at any time students are not present.
4. If contraband of any kind is found, the student shall be subject to appropriate disciplinary action.

The student's parent or guardian shall be notified if any prohibited articles or materials are found in a student's locker or vehicle parked on school property, or on the student's person as a result of a search conducted in accordance with this policy.

LEGAL

Students shall be free from unreasonable searches and seizures by school officials. School officials may search a student's outer clothing, pockets, or property by establishing reasonable cause or securing the student's voluntary consent. Coercion, either express or implied, such as threatening to contact parents or police, invalidates apparent consent. *U. S. Const., Amend 4,; New Jersey v. T.L.O., 105 S. Ct. 733 (1085); Jones v. Latexo ISD. 499 F. Supp 223 (1980)*

A search is reasonable if it meets both of the following criteria:

1. The action is justified at the inception, i.e., the school official has reasonable grounds for suspecting that the search will uncover evidence of a rule violation or criminal violation.
2. The scope of the search is reasonably related to the circumstances that justified the search in the first place, i.e., the measures adopted are reasonably related to the objectives of the search and are not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

New Jersey v. T.L.O., 105 S. Ct. 733 (1985)

Areas such as lockers, which are owned by the District and jointly controlled by the District and student, may be searched if reasonable cause exists to believe that contraband is inside the locker.

Zamora v. Pomeroy. 639 F.2d 662 (10th Cir. 1981)

Trained dogs' sniffing of cars and lockers does not constitute a search under the Fourth Amendment. The alert of a trained dog to a locker or car provides reasonable cause for a search of the locker or car only if the dog is reasonably reliable in indicating that contraband is currently present.

Trained dogs' sniffing of students does not constitute a search and requires individualized reasonable suspicion.

Horton v. Goose Creek ISD. 690 F.sd470 (5th Cir. 1982)

SEXUAL HARASSMENT (EMPLOYEE AND STUDENT)

Statement of Commitment. Fremont Public Schools is committed to providing its employees and students with a positive learning and working environment that is free from sexual harassment and sexual violence. It shall be a violation of this policy for any student or employee of Fremont Public Schools to harass a student or employee through conduct or communication of a sexual nature as defined by this policy. The

School District will investigate all complaints, either formal or informal, oral or written, of sexual harassment or sexual violence, and will discipline any person who sexually harasses an individual or is sexually violent to an individual.

Illegality. Sexual harassment violates federal and state laws. Under certain circumstances, sexual harassment may subject the harasser to criminal prosecution and make the harasser liable to criminal suit.

Definition. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical misconduct of a sexual nature when the conduct has the purpose or effect of interfering with work, career opportunities, services or benefits, and in the case of students, educational opportunities, academic performance, productivity, extracurricular activities, academic or career opportunities, or the services or benefits of school district programs. The following are examples of behavior that is generally considered to be sexual harassment when it is unwanted:

- direct or indirect threats or bribes for unwanted sexual activity;
- sexual innuendoes and comments;
- asking or commenting about a person's sexual activities;
- humor or jokes about sex of females/males in general;
- sexually suggestive sounds or gestures, including sucking noises, winking, and throwing kisses;
- pestering a person for dates or sexual behavior;
- touching, patting, pinching, stroking, squeezing, tickling or brushing against a person;
- giving a neck or shoulder massage;
- rating a person's sexuality or attractiveness, as on a scale of 1 to 10;
- ogling or leering;
- spreading rumors about a person's sexuality;
- graffiti about a person's sexuality;
- name calling such as but not limited to, "bitch," "whore," "fag," "fairy," "dyke," and "slut";
- insulting and belittling a person - sexual ridicule;
- letters, notes, telephone calls or materials of a sexual nature;
- pejorative (sexist or stereotyped) comments about females or males;
- displaying pictures, calendars, cartoons or other materials with sexual content;
- stalking a person either inside or outside the school; and
- attempted or actual sexual assault.

Consequences for Sexual Harassment. Consequences for sexual harassment include, but are not limited to, advice and counseling, an apology to the victim, a written warning, and in the case of students, in-school suspension, out-of-school suspension,

mandatory reassignment, expulsion, required attendance at a sexual harassment training program, police involvement, and in the case of students, suspension from holding office and from participating in activities, including sports.

Procedures. The School District encourages those who feel they have been sexually harassed to inform the offending person that such conduct or communication is offensive and must stop. However, this may not be workable, may not have been successful, or may be too uncomfortable. To encourage individuals experiencing alleged sexual harassment to come forward, the School District provides both informal and formal complaint resolution processes.

Informal Complaint Process. Any individual may seek advice, information or counseling regarding sexual harassment without having to file a formal complaint. Those who feel they are being harassed, or are uncertain as to whether what they are experiencing is sexual harassment, are encouraged to talk with counselors, or any building or Central Office Administrator.

At any stage of the informal resolution process, the individual seeking information and advice will be counseled as to the options for action available under this policy. To the extent possible, information disclosed through this informal process, will be kept in confidence. Informal complaint resolution is intended to resolve the concern promptly at the lowest possible level and to insure that the offending behavior ceases, but is not intended to determine whether the offending person intended to harass anyone.

Formal Complaint Process. If the concern cannot be resolved satisfactorily through the informal procedure, the complainant (student or employee) or School District may pursue the issue through the formal complaint process. Students and employees are encouraged to initiate the formal complaint process within 15 days of the conclusion of the informal process, or 15 days of the behavior on which the complaint is based. This will help the School District in investigating the complaint. However, complainants are not prohibited from filing a formal complaint more than 15 days after the informal complaint procedure or behavior in question. The individual should file a written complaint which should include information regarding the alleged harassment including the name(s) of the person(s) involved, date(s), time(s), location(s), details of the incident(s), witness(es), and any resolution which the complainant is requesting. The person responsible for investigating the formal complaint shall conclude the investigation and file a written report within 15 days of the filing of the complaint. The investigator shall investigate complaints on a case-by-case basis, taking into account such factors as the record as a whole, the totality of the circumstances, the nature of allegedly inappropriate conduct, and the context in which it occurred.

Either the complainant or the person accused of sexual harassment may appeal the decision of the investigator regarding a formal complaint through the established complaint procedure of the School District. Refer to Complaint Policies # 44E.3, 44E.3a, and 52B.8a.

Even if a formal complaint is not filed, the School District may determine that an investigation is warranted either because of the severity of the factual allegations by the complainant or because of the frequency of allegations against the alleged offender.

Intent. The fact that an individual did not intend to harass another person sexually is generally not considered a defense to a complaint of sexual harassment. In most cases, it is the effect and characteristics of the behavior that will determine whether the behavior constitutes sexual harassment.

Confidentiality. The School District will endeavor to maintain the confidentiality of any individual reporting sexual harassment, provided it does not interfere with the school's ability and responsibility to investigate or take corrective action.

Retaliation. Retaliation against anyone reporting or thought to have reported sexual harassment is prohibited. Retaliation will be considered a serious violation of the policy independent of whether a charge or informal complaint of sexual harassment is substantiated. Encouraging others to retaliate also violates the policy.

False Charges. False charges of sexual harassment will be treated as a serious offense.

Right To Use Alternative Procedures. The procedures set out in this policy do not deny any individual the right to pursue other avenues of recourse, which may include filing charges with state or federal agencies, initiating civil action, or seeking redress under state criminal statutes.

STAYING AFTER SCHOOL

Students may be kept after school under certain conditions. They will not be kept later than twenty (20) minutes past dismissal unless parents are notified.

STUDENT CODE OF CONDUCT

The Board of Education believes that any unit of society must have rules and regulations designed to establish order and to protect all members of the community in the exercise of their rights and responsibilities.

The Board authorizes the Superintendent to delegate to other school officials the authority and responsibility to administer this policy.

I. Conduct on School Grounds, or at an Educational Function or Event, or in a Vehicle Being Used for School Purposes

Prohibited Conduct. The following shall constitute Prohibited Conduct if the conduct occurs on school grounds or, at an educational function or event, or in a vehicle being used for school purposes:

- (1) Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
- (2) Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
- (3) Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
- (4) Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
- (5) Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon;
- (6) Engaging in selling, using, possessing, or dispensing alcohol, tobacco, drugs, a controlled substance, inhalants, or being under the influence of any of the above; possession of drug paraphernalia; or engaging in selling, using, possessing or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be an alcoholic beverage, a narcotic, a drug, an imitation controlled substance, or an inhalant;
- (7) Public indecency as defined in section 28-806 of the Nebraska statutes, except that this paragraph shall apply only to students at least twelve years of age but less than nineteen years of age;
- (8) Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;
- (9) Sexually assaulting or attempting to sexually assault any person regardless of the time or location of the assault or attempted assault if a prosecutor has filed a complaint in a court of competent jurisdiction alleging such conduct;
- (10) Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes;
- (11) A repeated violation of any rules and standards if such violations constitute a substantial interference with school purposes;
- (12) Gambling;
- (13) Use or possession of vulgar or obscene literature, technology, or use of obscene language
- (14) Gross disrespect to teachers, school officials, other school employees, or volunteers;

- (15) Behavior which seriously interferes with class work or other school activities;
- (16) Plagiarism or dishonesty;
- (17) Being out of the building without permission, loitering on school property before or after assigned classes, or any unauthorized presence at the building or in any part of the building;
- (18) Causing a false fire alarm;
- (19) Use or possession of any form of tobacco;
- (20) Violation of any student dress code;
- (21) Harassment of any student or school district employee on the basis of the individual's race, national origin, sex, disability, age, religious beliefs, personal appearance, real or perceived personal characteristics or identities, or marital status, as defined in the Definition Section of this policy;
- (22) Bullying behavior in the form of name-calling of any kind or type which is defamatory in nature, direct or indirect threats towards a person or group of people based on their perceived or actual physical characteristics or identities, and/or spreading of rumors or gossip;
- (23) Insubordination: Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
- (24) Bus rules: Willfully violating the behavioral expectations for those students riding the schools buses or school vehicles.
- (25) Truancy or Tardiness: Failure to attend assigned classes or assigned activities.

Disciplinary Action. If a student engages in Prohibited Conduct, the Student will be disciplined by expulsion, long-term suspension, mandatory reassignment, short-term suspension, or other disciplinary action. After taking into account the nature and circumstances of the Prohibited Conduct, it is the intent of the District to discipline students to the fullest extent allowed by law.

Procedural Requirements. Short-term suspension or other disciplinary action for Prohibited Conduct may be imposed only after the principal or designee has made an investigation of the alleged Prohibited Conduct. Before such disciplinary action shall take effect, the student shall be given oral or written notice of the alleged Prohibited Conduct and an explanation of the evidence the principal or designee has to support the allegations and the student shall be given an opportunity to present his or her version. The principal or designee shall send a written statement to the student and to the student's parents or guardian describing the Prohibited Conduct and the reasons for such disciplinary action. The student may appeal the disciplinary decision to the Superintendent. The principal or designee shall make a reasonable effort to hold a conference with the parents or guardian before or at the time a student returns to school after a short-term suspension.

Any long-term suspension, expulsion, and mandatory reassignment for Prohibited Conduct shall be subject to the procedural requirements set forth in the Student Discipline Act of the Nebraska statutes, as such sections now provide and as may be subsequently amended from time to time.

II. Conduct Off School Grounds and Not at an Educational Function or Event

Prohibited Conduct. The following shall constitute Prohibited Conduct if the conduct occurs off school grounds and not at an educational function or event:

- (1) Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401 of the Nebraska statutes, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103 of the Nebraska statutes, or being under the influence of a controlled substance or alcoholic liquor;
- (2) Causing or attempting to cause physical injury to a school employee, student, or other person;
- (3) Illegal possession of a weapon or intending to use, attempting to use, or using a weapon;
- (4) Willfully damaging property, stealing, or attempting either;
- (5) Using violence or threats against a student, a staff member, or any other person.

Intervention Procedures. If the administration believes a student has been involved in Prohibited Conduct, a conference may be initiated with the student and his or her parents or guardians to discuss the matter and decide upon appropriate intervention, if any.

If the administration obtains direct evidence that a student has engaged in Prohibited Conduct, although not cited or charged, the administration may initiate an intervention procedure. This procedure may involve a conference with the student, parents or guardians, and the appropriate school officials to discuss the conduct and an appropriate intervention. Intervention may include in school suspension, an approved school counseling program or screening procedure (with written consent of parent or guardian), school attendance at times other than regular school hours, and short or long-term restrictions regarding the student's participation in school-sponsored activities and/or clubs.

Disciplinary Action. Any student receiving a citation and/or charged criminally for Prohibited Conduct or on whom a petition has been filed in juvenile court for Prohibited Conduct, wherever or whenever such conduct occurs, may be subject to disciplinary action. The disciplinary action may include in-school suspension, short-term suspension, an approved counseling program or screening procedure (with written consent of parent or guardian), and short or long-term restrictions regarding the student's participation in school-sponsored activity and/or club for up to one school year.

If a student is found guilty of Prohibited Conduct, he or she shall be disciplined. The discipline may include short-term suspension from school or other disciplinary action. In the event of short-term suspension, the student shall be given oral or written notice of the alleged Prohibited Conduct and an explanation of the evidence the principal or designee has to support the allegations, and the student shall have an opportunity to present his or her version. The principal or designee shall send a written statement to

the student and to the student's parents or guardian describing the Prohibited Conduct and the reasons for the short-term suspension. The principal or designee shall make a reasonable effort to hold a conference with the parents or guardian before or at the time a student returns to school after a short-term suspension. Any student disciplined under this Code of Conduct for Prohibited Conduct off school grounds and not at an educational function or event may appeal the disciplinary decision to the Superintendent.

No student shall be subjected to disciplinary action under part II of this policy unless the principal or his or her designee determines that the Prohibited Conduct engaged in by the student has adversely affected the legitimate interests of the school district. For example, the school district has a legitimate interest in encouraging students to attend school. If a student is physically assaulted by other students while on his or her way to or from school, the legitimate interests of the school could be adversely affected because the victim may be discouraged from attending school, or may come to school late in order to avoid future assaults.

III. Other Disciplinary Provisions

Sexual Assault. It shall be grounds for long-term suspension, expulsion, and mandatory reassignment if a student sexually assaults or attempts to sexually assault any person, regardless of whether the assault or attempted assault occurs on school grounds or at an educational function or event or occurs off school grounds, not at an educational function or event, if a prosecutor files a complaint in a court of competent jurisdiction. For purposes of this paragraph, sexual assault shall mean sexual assault in the first degree and sexual assault in the second degree, as defined in sections 28-319 and 28-320 of the Nebraska statutes.

Possession of a Firearm. A student found to have knowingly and intentionally possessed, used, or transmitted a firearm (as defined in 18 U.S.C. 921) on school grounds, at a school sponsored event/activity, or in a vehicle being used for a school purpose shall be expelled from school for a period not less than one calendar year. The period of expulsion may be extended beyond one year to the beginning of the semester following the one-year period. This action shall not apply to (a) issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or (b) firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms. The building administrator may at his/her discretion and prior to instituting the expulsion, place the student on an initial short-term suspension of five (5) days or less during which time a review panel may be convened to review the incident and determine the possible continuance of the expulsion. The review panel, if used, will consist of 1) the administrator of the school of attendance, 2) an administrator from another district facility, and 3) an administrator with district-wide responsibility. The panel will review the facts of the case including the article in question, circumstances of discover, use of the article, intent, and other factors related to the event. Upon completion of the review, the administrator shall make a decision concerning instituting the original expulsion as provided by law.

Anabolic Steroids. In addition to any other penalties under this Policy, any student who possesses, dispenses, delivers, or administers anabolic steroids as defined in Nebraska statute section 28-401 may be prohibited from participating in any extracurricular activities for not more than thirty (30) days for the first offense and for such longer period of time or permanently for the second or any subsequent offense.

Searches by Administrators. Administrators, for the purpose of determining the presence of a firearm, weapons, drugs, drug paraphernalia, alcohol, tobacco, etc., may search lockers and desks and with reasonable suspicion, may reasonably search clothing pockets, book bags, etc. as well as a motor vehicle parked upon school property.

IV. Alternative Programs for Expelled Students

Except when the student conduct involves possession of a firearm under the preceding paragraph, the District may suspend the enforcement of an expulsion for a period of time not to exceed the length of the expulsion. The suspension of an expulsion shall be conditioned upon:

- (1) assignment of the student to alternative schooling or class under such terms and conditions as the District deems appropriate, but which will include an individualized learning program to enable the student to continue academic work for credit toward graduation;
- (2) assignment of the student to an educational program which the District deems appropriate, which may include, but shall not be limited to, individually prescribed educational and/or counseling programs or a community-centered classroom with experiences for the student as an observer or aide in governmental functions, as an on-the-job trainee, or as a participant in specialized tutorial experiences, and which shall include an individualized learning program to enable the student to continue academic work for credit toward graduation.

In the alternative to the foregoing, an administrator of the District may call a conference with the student, a parent or legal guardian of the student, a representative of the school, and a representative of either a community organization with a mission of assisting young people or a representative of an agency involved with juvenile justice, to develop a written plan to assist the student. The plan shall be adopted by the administrator and presented to the student and the parent or legal guardian of the student. The plan shall:

- (1) specify guidelines and consequences for behaviors which have been identified as preventing the student from achieving the desired benefits from the educational opportunities provided by the District;
- (2) specify educational objectives that must be achieved in order to receive credits toward graduation;

- (3) specify the financial resources and community programs available to meet both the educational and behavioral objectives identified; and
- (4) require the student to attend monthly reviews in order to assess the student's progress toward meeting the specified goals and objectives.

In the event the student fails to satisfy any of the terms and conditions of any suspension of his or her expulsion, the District may at any time enforce the remainder of the expulsion action. If the student satisfies all of the terms and conditions of any suspension of his or her expulsion, the District shall reinstate the student and permit the student to return to the school of former attendance or to attend other programs offered by the District. If the student is reinstated, the District may in its discretion expunge the expulsion action from the student's record.

V. Miscellaneous Provisions

Review of Long Term Expulsion. Any expulsion remaining in effect during the first semester of the following school year shall be reviewed prior to the start of the school year as follows:

- 1) A hearing examiner shall give notice to the student's parent/guardian and shall conduct the hearing.
- 2) The review shall be limited to new evidence or changes in the student's circumstances since the original hearing.
- 3) The hearing officer may recommend, based upon the new information, that the student be readmitted.
- 4) The student may be readmitted by the superintendent unless the Board of Education or a committee of the Board took the original action to expel, in which case the student can be readmitted only through board action.

Emergency Exclusion. The principal or designee may exclude a student from school for not more than five school days if:

- (1) the student has a dangerous communicable disease transmissible through normal school contacts and the student poses an imminent threat to the health and safety of the school community, or
- (2) the student's conduct presents a clear threat to the physical safety of the student or to others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Before such emergency exclusion shall take effect, the student shall be given oral or written notice of the reason for the exclusion, an explanation of the evidence supporting such exclusion, and be provided an opportunity to present his or her version. The principal or designee shall send a written statement to the student and the student's parents or guardians describing the reasons for the action taken. The principal or designee shall

make a reasonable effort to hold a conference with the parents before or at the time the student returns to school.

Rules Regarding Other Conduct. In the event that individual coaches or sponsors of activities and/or clubs impose eligibility restrictions for student participation in school sponsored activities for behavior other than those listed above, those restrictions or rules shall be written and communicated to the participating students. Violation of the restrictions or rules shall result in discipline ranging from a reprimand to permanent removal from the school sponsored activities and/or clubs.

Students with Disabilities. When a student with an identified disability violates this Code of Conduct, this Code of Conduct, all disciplinary action and procedures shall conform with applicable state and federal rules and regulations. The district may exercise emergency exclusion procedures if warranted under applicable law.

VI. Definitions of Terms

As used in this Code of Conduct:

- (1) “short-term suspension” shall mean the exclusion of a student from attendance in all schools within the District for a period not to exceed five school days;
- (2) “long-term suspension” shall mean the exclusion of a student from attendance in all schools within the District for a period exceeding five school days but less than twenty school days;
- (3) “expulsion” shall mean exclusion from attendance in all schools within the District for a period not exceeding the remainder of the semester in which the expulsion took effect and, in addition, the next full semester to the extent permitted by the Student Discipline Act;
- (4) “mandatory reassignment” shall mean the involuntary transfer of a student to another school in connection with any other disciplinary action;
- (5) “other disciplinary action” shall include, but not be limited to, in-school suspension, short and long-term restrictions on a student’s participation in school sponsored activities, clubs, and athletic programs, student counseling, parent conferences, rearrangement of schedules, requiring a student to be in school other than regular school hours to do additional work, and requiring a student to receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation.
- (6) “sexual harassment” on the basis of sex includes, but is not limited to, unwelcome physical contact of a sexual nature and unwelcome verbal, written, or physical advance or suggestion of a sexual nature.
- (7) “harassment or bullying” includes but is not limited to, any written or verbal expression, physical act, or gesture or pattern of such behavior intended to cause distress upon one or more students and involves the victim’s actual or perceived physical or mental characteristics or identities. Harassment on the basis of race, national origin, disability, age, religious beliefs, personal appearance, or marital status includes, but is not limited to, any verbal or written

statements to or about an individual which ridicules, slurs, mocks, derides, disparages, or makes fun of the individual because of his or her race, national origin, disability, age, religious beliefs, personal appearance or marital status.

- (8) "firearm" as defined in 18 U.S.C. 921, shall mean (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device. A "destructive device" includes any explosive, incendiary, or poison gas, bomb, grenade, rocket having propellant charge of more than four ounces, missile having an explosive or incendiary charge or more than one-quarter ounce, a mine, or device similar to any of these devices.

Administrative Regulation

Administrative Action

K-12 – Any student who possesses, handles, or transmits any dangerous weapon, exclusive of a firearm, potentially dangerous or look alike weapons, will immediately receive a short-term exclusion of five (5) days or less during which time a review panel will be convened to review the incident and determine possible continuance of exclusion. The review panel will consist of 1) the administrator of the school of attendance, 2) an administrator from another District facility, and 3) a Central Office administrator. The panel shall review the facts of the case including the article in question, circumstances of discovery, use of the article, and intent. Upon completion of the review, the panel may choose to issue a short-term suspension, long-term suspension of more than five (5) days, but less than twenty (20) days; mandatory reassignment, or to continue the exclusion to the end of the school year. If the suspension occurs during the last ten (10) days of the school year, it may be continued through the first semester of the following school year, as prescribed by Nebraska law.

Items may include, but are not limited to:

Knives – dagger, dirk, or stiletto with any length blade

Knuckles – any instrument that consists of finger rings or guards made of hard substances, that is designed, made, or adapted for the purpose of inflicting serious bodily injury by striking a person with a fist enclosed in the knuckles

Lead pipes

Chuck-sticks

Throwing stars

Darts

Blackjacks

Chains

Fireworks

Chemicals

Unauthorized tools

Any articles that can be realistically mistaken for weapons

Confiscation:

Administrators, or other delegated school officials, shall confiscate any article previously described above. Articles may be submitted to the appropriate law enforcement agency.

Additional Action – Alternatives/Considerations:

Exceptions to unlawful possession of firearms:

1. Armed Forces and Law Enforcement Officers
2. Adult Supervision – Firearms which may be lawfully possessed by the person receiving instruction under the immediate supervision of an adult.

STUDENT COMPLAINTS AND GRIEVANCES

Students have both the right and the responsibility to express school related concerns and grievances to the administration.

The Superintendent, or his/her designee, will develop procedures to provide a fair and efficient method by which students may present a complaint(s) or grievance(s).

Student Rights and Responsibilities

The administration of the Fremont Public Schools, in recognition of the rights and responsibilities of students, but also realizing that the duty of the school is to provide instruction at public expense, to prevent discrimination on the basis of sex, race, or handicap, and to provide a procedure for resolution of complaints, establishes the following regulations with the purpose of not only insuring students' rights and expression of opinion, but also administrative responsibility and duty.

1. Due process, as defined in the statutes of the State of Nebraska, will be followed in all situations that may involve emergency exclusion, short-term or long-term suspension, expulsion, or mandatory reassignment.
2. The following process will be used to resolve conflict situations that involve staff and patrons or students, including the resolution of complaints alleging discrimination on the basis of sex, race, or handicap, and which do not involve long-term suspension, expulsion, or mandatory reassignment.
 - a. The building administration will orally communicate to the student any major decision that directly affects a student.
 - b. The student will be given the opportunity to react to the decision of the building administrator.
 - c. In the event of a decision to suspend the student for a period of up to five days, the principal shall, within 24 hours (or such additional time as is reasonably necessary) following such decision, send a written statement to the student,

- the student's parent or guardian describing the student's conduct, misconduct, or violations of the rule or standard and the reasons for the action taken.
- d. The parent/guardian or student may appeal the decision of the building administrator, through the principal, appropriate Central Office administrator, Superintendent of Schools, and to the Board of Education, if they feel the decision of the building administrator was unjust.
 - e. Open communications with all participants involved, including all records concerning the student, will be maintained throughout the appeal process.
3. Students shall be taught and advised of the true meaning of freedom of speech in classes, clubs, and other school activities.
 4. The right of expression is recognized when the student expresses him/herself on controversial issues so long as he does so without interfering with the operation of the school or the classroom and without violating the rights of others.
 5. Each school shall publish, post, and disseminate District and building rules for student conduct.
 6. The expression of opinion through and by authorized student organizations will be permitted with the approval of the school administration at times and places so as not to interfere with scheduled school operations and/or activities.

STUDENT EMERGENCY INFORMATION

It is the responsibility of the parent to notify the school office of any changes in the following information:

- Parent's last name
- Address
- Phone number
- Parent's employment location/phone number
- Emergency names
- Emergency phone numbers

This information is routinely used to contact someone when emergency situations arise such as illness, injury, etc. It must be continually updated for your child's safety.

STUDENT FEE POLICY AND GUIDELINES

The Board of Education of the Fremont Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska State Constitution and Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary

Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

Extracurricular activities mean those student activities or organizations that: (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.

"Post-secondary education costs" refers to tuition and other fees associated with obtaining credit from a post-secondary educational institution.

Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. Such student and parent contributions have included: students coming to school with the basic clothing and personal supplies to be successful in the classroom (clothing, shoes, pencils, pens, paper, notebooks, calculators, and the like), students bringing their own or paying the reasonable cost of specialized equipment or supplies for the personal preference or personal retained benefit of students (for example, band and orchestra equipment, locker deposit or rental fees, shop class materials where the student keeps the product, and college tuition or fees for college credit for advanced placement courses or correspondence courses), students providing their own specialized clothing and equipment to be prepared for the extracurricular activities in which they choose to participate (sporting apparel, including shoes, undergarments, and the like), and assisting with special programs, such as field trips, summer school, school dances and plays. The district's general policy is to continue to encourage and to require, to the extent permitted by law, such student and parent contributions to enhance the educational program provided by the District.

(1) Guidelines for Clothing Required for Specified Courses and Activities

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

(2) Safety Equipment and Attire

The District will provide students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards.

Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(3) Personal or Consumable Items

The district will provide students with facilities, equipment, materials and supplies, including books. Students are encouraged to supply their own personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks so long as those items comply with the requirements of the district. Students are responsible for the careful and appropriate use of school property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose or damage.

(4) Materials Required for Course Projects

The district will provide students with the materials necessary to meet course requirements, and enable all students, depending upon their performance, the opportunity to achieve the highest grade possible for the course. In courses where students produce a project that requires more than minimal cost for materials, the finished product will remain the property of the district unless the students either furnish or pay for the reasonable cost of materials required for the course project. Students must furnish musical instruments for participation in optional music courses that are not extracurricular activities. Use of a musical instrument without charge is available under the District's fee waiver policy (Section 12); however, the District is not required to provide for the use of a particular type of musical instrument for any student.

(5) Extracurricular Activities – Specialized Equipment or Attire

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor may provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with t-shirts for teams and school sponsored student organizations will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual

student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouthpieces, and the like) are the responsibility of the student participant.

Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire.

For music courses that are extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(6) Extracurricular Activities – Fees for Participation

The District generally charges fees for participation in extracurricular activities and these are enumerated herein.

(7) Post-secondary Education Costs

Students are responsible for post-secondary education costs. For a course in which students receive high school credit and for which the student may also receive post-secondary education credit, the course shall be offered without charge except for tuition and other fees associated with obtaining credits from a post-secondary education institution.

(8) Transportation Costs

Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(9) Copies of Student Files or Records

The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or students who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(10) Participation in Before-and-After-School or Prekindergarten Services

Students are responsible for fees required for participation in before-and-after-school or prekindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(11) Participation in Summer School or Night School

Students are responsible for fees required for participation in summer school, including driver education, or night school. Students are also responsible for correspondence courses.

(12) Breakfast and Lunch Programs

Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations.

Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like.

(13) Waiver Policy

Students who qualify for free or reduced-price lunches under the United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section.

(14) Distribution of Policy

The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(15) Student Fee Fund

The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, and will serve as a depository for all monies collected from students subject to the Student Fee Fund Funds subject to the Student Fee Fund consist of money collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Administrative Regulation

The administrative procedure was developed to provide guidelines, clarification, and assistance for those individuals responsible for implementation of Board Policy 53C.4. The following list represents the fees charged of students and the kinds of supplies and materials students are expected to provide for participation in various programs and

activities. The student fee policy and guidelines will be published annually in the Student Handbook.

Minor personal and/or consumable items are requested of all students . Teachers may ask parents to voluntarily supply various personal or consumable items for use in school. The following list provides an example of the types of items that may be considered personal or consumable.

Pencils, colored pencils, pens, paper, graph paper, facial tissues, athletic shoes, tablets, notebooks, activity calendars, organizers, planners, crayons, markers, erasers, blunt end scissors, Elmer’s Glue (other types may create usage difficulties), glue, white out, highlighters, school box to hold supplies, compass, protractor, calculator, blank computer disks, blank audio or video tapes, reeds for musical instruments, make-up kits for drama.

Fines will be charged for books damaged in excess of what would be considered normal wear-and-tear. Fees will be charged for lost or retained books, uniforms normally provided by the district, and lost or retained equipment. The waiver option does not apply to these charges.

Attendance at summer school is optional, as is participation in summer driver education and summer band. Therefore, for the following examples of summer programs, **the waiver option does not apply.**

<u>Summer Programs</u>	Fee
<i>Driver Education</i>	\$235
<i>High School Summer School</i>	
• Resident (per 5 credit course)	\$150
• Non-resident	\$210
 <i>Summer Band/Orchestra</i>	 \$20
 <u>Lunch Program</u>	
<i>Elementary Grades K-3</i>	\$1.70
<i>Elementary Grades 4-5</i>	\$1.90
<i>Middle School</i>	\$2.05
<i>High School</i>	\$2.10
<i>Reduced Lunch</i>	\$.40
<i>Breakfast</i>	\$1.10
<i>Reduced Breakfast</i>	\$.30

ELEMENTARY SCHOOL (waiver option applies unless specifically noted)

- Fines/fees may be charged, as indicated herein, for lost, stolen, or damaged books or materials.
- Prior to the commencement of the school year, each school publishes a listing of supplies requested of parents by that school.

HANDBOOK ADDENDUM:

School Lunch prices were approved for the 2010-2011 school year after the School Board approved the Elementary Handbook. Current prices are as follows:

Grades K-3 - \$1.75

Grades 4-5 - \$1.95

Middle School - \$2.10

High School - \$2.15

Game Admission Fees:

Football, Volleyball, Basketball, Track, Wrestling, Softball, Soccer

Adults	\$5.00
Students 6-12, no activity ticket – with ID	\$3.00
FHS students 9-12 with activity ticket	\$0.00
Visiting students 6-12 with ID	\$3.00
Elementary K-5	\$3.00

General Admission – Non-Varsity Athletic Activities

Adults	\$4.00
Students 6-12, no activity ticket – with ID	\$3.00
FHS students 9-12 with activity ticket	\$0.00
Visiting students 6-12 with ID	\$3.00
Elementary K-5	\$3.00

Reserved Seats – Football Season Tickets

4 game season	\$20.00
5 game season	\$25.00

Senior Citizen Reserved Seats – Football

4 game season	\$8.00
5 game season	\$10.00

Elementary (K-5) – Football Season Tickets

4 game season	\$8.00
5 game season	\$10.00

Elementary Athletic Ticket (K-5)	\$20.00
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Student Fee Waiver Procedures

The Board recognizes that while certain fees, specialized equipment, specialized attire, or project materials are appropriate and authorized some students and their families are not financially able to afford them. The school district will grant waivers upon request to students of families eligible for free or reduced price meals under the federal Child Nutrition program. Parents of students who wish to obtain a waiver of fees may do so by obtaining a fee waiver form from the office of the principal of the school their child(ren) attend, providing the required information and completing the necessary forms. Such waiver request must be made for any and all events, activities, or classes no later than the last Friday in September, by the Friday of the fourth week following enrollment of the student in Fremont Public Schools, or by the Friday of a fourth week when a student formerly not eligible for a waiver becomes eligible (free or reduced price

lunch as provided under the United States Department of Agriculture Child Nutrition Program). Waivers will not be approved retroactively for fees previously paid or specialized items, attire, or project materials purchased by students. Only those fees and items eligible for waivers as required by state statute shall be waived.

STUDENT GIFTS/DELIVERIES

It is strongly recommended that gifts (e.g., flowers, packages, etc.) for students not be delivered to school. If this occurs, a note will be given to the student informing them they are to pick up the item after school in the office.

STUDENT HARASSMENT (BULLYING)

The Fremont Public School District is committed to providing a safe and supportive environment for all students. Discrimination and harassment on the basis of race, ethnicity, religion, sex, age, actual or perceived differences or identities of any kind, or ability is unacceptable here. Positive behaviors (non-violence, cooperation, teamwork, understanding, and acceptance of others) are encouraged in the education program and required of all students. Inappropriate behaviors including bullying, intimidation and harassment are to be identified and corrected. Behaviors that discriminate and attitudes that are prejudicial threaten to destroy the environment of understanding and mutual respect that must prevail if the schools are to fulfill their purposes.

Bullying – Bullying is behavior where one person or group engages in harmful action towards another person or group acting on a real or perceived imbalance of power or view of superiority. The behavior may include verbal (e.g. teasing or name-calling) and physical aggression (e.g. hitting, pushing), threatening, excluding or ignoring, spreading rumors, or taking, defacing or destroying the property of others.

Harassment – Harassment of any kind is unacceptable in Fremont Public Schools and will be treated with the utmost seriousness and dispatch.

Racial Harassment

A person or group of one racial or ethnic origin against a person or group of a different racial or ethnic origin, or incitement to commit such an act may define racial harassment as any hostile or offensive act or expression. Such behaviors may include but are not necessarily limited to:

- derogatory name calling
- insults and/or racial jokes
- practical jokes which may result in awkwardness or embarrassment
- unwelcome remarks or innuendoes
- taunting or ridicule of any individual because of race
- being excluded because of one's race
- exclusion from normal conversation because of race

- unfair allocation of work and responsibilities because of race
- racist graffiti or vandalism
- derogatory or offensive pictures and materials based on racial issues
- the production or distribution of hate literature
- verbal abuse and threats and intimidation based on race
- physical attack because of race
- intimidation (bullying because of racial issues)

When an incident is reported which violates the intent of this policy, the alleged behavior will be evaluated by considering the context of the particular circumstances, including the nature, frequency, intensity, location, and duration of the questioned behavior. Although repeated incidents generally create a stronger claim of harassment, a serious incident as determined by the building administrator, even if isolated, can be sufficient to merit action.

The person(s) investigating the act shall: (1) make a record of the incident including the names of the parties involved and the efforts at resolution. All parties will be notified of the entire contents of the report, (2) take steps to focus on correction and education of the parties involved.

Sexual Harassment

The matter of sexual harassment is covered under separate policy.

Bullying and harassment are violation of student conduct rules and appropriate disciplinary measures, up to and including expulsion, will be enforced. Students who are the victim of bullying or harassment or who observe such occurring are to promptly report the problem to their teacher or to the Principal so the problem can be addressed. Students who make reports of bullying activity will not be retaliated against for making the report.

STUDENT SERVICES

CHILD FIND

It is law in Nebraska that Special Education Services (SPED) must be provided for children who have a verified disability which has an adverse affect on their education. Special Education services may be made available from birth or date of diagnosis through the student's 21st birthday, or as long as the student is deemed eligible while attending a school district program. Fremont Public Schools provides many services and programs for special needs students at all grade levels from Preschool through Senior High School. Diagnostic services are available to determine if a child is eligible for SPED services under Federal and State verification guidelines. For children who have a verified disability, continued eligibility will be reviewed every three years.

ENGLISH LANGUAGE LEARNERS (ELL)

Fremont Public Schools provides special English language instruction services for limited-English proficient (LEP) students whose principle language is one other than English. The primary objective of ELL services is to assist students in acquiring English language skills. Depending on the student's level of English language proficiency and needs, students may participate in classroom and/or individual and small group instructional sessions. The length and type of service/program provided is determined on an individual basis depending on the needs and abilities of the students. ELL students participate in district and school wide activities and are encouraged to participate in the general curriculum as much as possible. The emphasis is on teaching communication and English language skills, including reading, writing, speaking and listening skills. LEP students learn the same content as their English proficient peers.

Linden, Milliken Park and Washington Schools house the elementary (grades K-5) ELL programs, providing a combination of integrated and self-contained instructional services. ELL programs continue for students attending grades 6-12. Milliken Park School houses a "Newcomer" program for non-English speaking students grades K-5. This program provides intensive English language instruction to assist students in transitioning to the regular school classrooms. There is a formal assessment process to help determine which students are eligible for ELL services.

SPECIAL EDUCATION

Special Education services represent several but not all of the student support services available under the umbrella of "Student Services". District wide Student Services programs include the following: Alternative Programs, Assistive Technology, Behaviorally Disordered, Blind/Visually Impaired, Early Childhood (birth to age five special needs children), Elementary Counseling, English Language Learners, Extended School Year Services, Gifted/High Ability Learners, Health, School Social Worker, Psychological, Speech Language, Student Records, Transition/Coordination.

STUDENT ASSISTANCE TEAM (SAT)

The SAT process is available for any student at any time he or she may be experiencing difficulty such as academic, social/emotional or behavioral. It is designed to further identify and accommodate the individual needs of students.

A referral for assistance may be made by a parent, teacher, student or other staff member. A SAT meeting is then scheduled to discuss relevant issues and an intervention plan is developed, if needed. The intervention plan and progress of the student are monitored and the plan is revised, if necessary. The SAT team determines what, if any, additional interventions or evaluations may be needed. The SAT process is a prerequisite for any special education assessment.

Please direct any questions to the Student Services Office, 727-3084.

TELEPHONE AND EMERGENCY MESSAGES

As much as possible, parents should work out after-school arrangements before the beginning of the school day. An attempt will be made to deliver emergency messages to students during school hours. Telephones in the school office are for business purposes and should be used by students only in emergencies.

TESTING

Testing is an important information gathering activity for students, parents and teachers. The information is used to determine if the students have learned what they need to have learned. This information helps the teachers decide what actions will be necessary to help each individual student and the class as a whole.

Students will take tests that have been developed by Fremont teachers to measure the state standards. The students will also be taking tests created at the state and national level to compare students from across the state and nationally.

It is important that students do their very best when a test is given! We need to have their best effort so we have an accurate measure of their abilities.

TITLE I

The Fremont Public Schools participate in the Title I Program, which is a federally funded program designed to insure that disadvantaged children receive full benefit from their public education. Funding is based on the percentage of children who qualify for free or reduced lunch. In Fremont, Title I services are provided at the following schools: Bell Field, Grant, Linden, Milliken Park, Trinity and Washington. Funds are used for personnel, training and educational materials in order to bring additional instructional assistance to children.

Students in need of remedial instruction are identified for Title I services through a needs assessment that includes test scores, progress reports and teacher ratings. Parents will be notified, goals established and programs coordinated with regular classroom instruction. A variety of methods and materials are used to provide instruction best suited to the needs and learning style of the individual child.

Parents of Title I students are asked to sign a Home-School Learning Compact, which encourages active parent participation in the education of the child. Additional information will be provided to parents throughout the year.

Title I teachers will implement Reading Recovery® for selected students in first grade (see the Reading Recovery® explanation in this handbook). Other programs are also used to assist children in Title I buildings. Additional information can be acquired from your principal or Title I teacher.

TRANSFERS

PARENT REQUEST FOR A TRANSFER

Parents who request a transfer from one school attendance center to another must use the district application form. The process must be completed by June 1 and forms turned into the student's current attendance center. The parent will be notified by the receiving school by June 15. The district reserves the right to hold a decision on transfer requests until August 15 (or early July at Grant and Washington Schools) when the availability of space at the receiving school is in question. Transportation of transfer students is the responsibility of the parents and is not provided by the school district. Should populations shift or change, the school district reserves the right to revoke attendance area assignments.

VISITATION

Patrons are urged to visit classrooms in order to familiarize themselves with the programs offered to children. All visitors are to report to the school office before visiting in the building. All children who are visiting in the school building shall be accompanied by a parent or guardian. All other persons who wish to visit in the building are to secure permission from the principal prior to visiting. To make parent visits more beneficial, it may be helpful to check with your child's teacher about the classroom schedule.

Also, when students are dropped off in the morning and picked up in the afternoon by a parent/guardian, we want parents/guardians to either wait outside or in a designated waiting area, if available, and not go down the hall and to the classroom. Security efforts cause this to be an issue.

WITHDRAWALS

Please notify the school as far in advance as possible when you plan to relocate.

When relocating within Fremont School District 1, call the school office for assistance. All records and materials will be sent by school mail to the new attendance area.

When relocating in another school district, call the school office for assistance. You will receive a form to take to the new school and will be able to sign a release of records form so that your child's records can be sent to the new school as soon as possible.